

Dress Code Policy

It is the policy of Supplemental Health Care that each employee's dress, grooming and personal hygiene is appropriate to the workstation.

Clothing worn by personnel must be well fitted to allow for full range of mobility. Clothing must be neat, clean, pressed and in good repair.

A FACILITY OR SUPPLEMENTAL HEALTH CARE NAME BADGE MUST BE WORN AT ALL TIMES.

Accessories:

- Shoes must be neat and clean with closed toes.
- Clean stockings or socks must be worn.
- Hair must be worn neat and clean, and in a style that does not interfere with job function.
- Jewelry should be limited for safety and infection control reasons. No piercings other than earrings on ears is allowed, and earrings must be posts.
- All employees are expected to practice personal hygiene that does not interfere with patient care and/or work environment.
- Fingernails should be cleaned and well groomed. No artificial fingernails.
- Employees are expected to use good common sense. If any of the above items is in doubt, it is better not to wear something that may be borderline.

If the client has a dress code policy that must be adhered to by all of the staff it will be communicated to our employees by the staffing coordinator prior to acceptance of the assignment.

I have read, understand and agree to willfully comply with the requirements of this policy.

Employee's Signature

Date